



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
MINUTES: Season 2009-10 Meeting 8
January 10, 2010 5:00 p.m. Warm Room**

Board Members Present:

Susan Armiger
Rachel Beyerle
Bruce Black
Richard Chin
Ann Drummie
Jeff Erickson
Sandra McMakin
Emily Morris
George Shirk
Richard Warner
Ken Wray

PCC Members Attending: Jay Davies, Howard Griffin, Bob Pelletier

1) Call to order

5:00 p.m.

Drummie

Agenda taken out of order to accommodate Item 4b.

4b) Rotary World Curling Championship

Davies, Pelletier, McMakin

Sandra McMakin distributed draft Potomac Rotary marketing brochures for Board member review. Jay Davies distributed a financial sheet with estimates of cost and revenue for the Rotary event. Projected total net revenue, not counting sponsorship is approximately \$26,800. Spouse fees will apply for banquets. Volunteer estimates for each daily event are as follows: 3 people per ice; minimum 1 person at each bar; 1 drawmaster; minimum 1 kitchen staffer; and 1 warm room supervisor. There will be approximately 96 hours of bar service and 100-200 hours of kitchen service depending on whether local Rotarians volunteer.

The event is a Sunday through Friday event. Ice preparation will need to occur starting four days prior to the event. A minimum of one daily scrape should take place during the event.

The brochure will be ready for the Can-Am tournament January 21-22, 2010. The World Rotary body votes for a bid in March. Mark Curtis will present the Potomac brochure to teams at the Can-Am in January. A PowerPoint and brochure will be available for Worlds. One of the criteria for success will be to have adequate volunteers during weekdays.

Sandra McMakin made a motion for the Board to approve the brochure and support a Potomac bid for the 2011 World Rotary Championships. The motion was seconded by Ken Wray. The Board approved the Potomac World Rotary bid.

The club will print at least 32 brochures for the Can-Am event. Bob Pelletier and Jay Davies will serve as chairs of the event. Sandra McMakin will send a copy of the draft brochure and financial spreadsheet to board members.

2) Minutes

Beyerle

Amendments

Richard Warner noted that the Financial Report statement needed to be amended to read "...extension for the Maryland state certification form is complete. The federal tax form will be completed in January." Ann Drummie noted that in Other Business, the minutes should read, "...the Stephen Ours rink and Ryan McMakin."

Motion - Richard Warner

Second - Ken Wray

Vote – Approved as amended.

3a) Financial Report

Susan Armiger

Susan Armiger distributed the financial report through December 23, 2009. There are still some receipts and revenue outstanding for the BIG Spiel. Richard Warner stated that the curling federation CD is still at the bank and showing on the report.

Richard Warner stated that he spoke with an attorney regarding Board questions on Maryland sales tax. To keep tabs on sales tax (primarily for liquor and merchandise), the Club would have to keep a monthly inventory. Event revenue would continue to be checked.

Sandra McMakin asked if there would be a tax on bonspiel fees. Warner stated that taxes become more of a concern with public open houses than club events.

George Shirk asked if the dehumidifier costs are included in the December report and how will the cost affect the budget for the year? Ken Wray commented that the final dehumidifier cost is \$14,656. Ann Drummie commented that the Board will need to think about other opportunities to enhance revenue at Spring 2010 events and how to use the budget as a tool for the coming year. The Board will consider the potential for a fundraiser event at the Final Fling.

4a) USCA Men's Qualifier

Drummie

Ann Drummie reported that the Men's Qualifier went well. Thanks were given to Ken Wray and the officials. Good remarks were received from competitors. Sandra McMakin commented that the interne presence and shot-by-shot tracking was well done. Brian Galebach, Ann Drummie, FL Ettlin, and Melissa Fox were thanked for their contributions to the event.

The Sheraton Hotel will contribute \$750 in return for the event room block.

4c) Nominating Committee

Drummie

Ann Drummie shared a proposed revised award description for the Curler of the Year award. Curler of the Year award description:

Current:

Presented to a member or members who demonstrate outstanding dedication to the sport of curling as evidenced by a combination of either outstanding curling skills, exceptional improvement in their curling skills and/or superior training ability. Sportsmanship will also be a major consideration.

New:

Presented to a member (or members or team) who is a role model to other members by displaying a dedication to the sport of curling as evidenced by outstanding on-ice achievement and/or exceptional improvement in on-ice curling skills, as well as consistent on and off-ice good sportsmanship.

There was a motion by Drummie with a second by George Shirk to change the description of Curler of the Year. Vote: Approved as amended.

Drummie asked for the Board's approval with addition of a new award – the Potomac Ambassador award. The award description follows:

Potomac Ambassador Award

Presented to a member in recognition of the Spirit of Curling in that individual who has exhibited outstanding qualities of enthusiasm, sportsmanship, and good citizenship, thereby being a positive representative and ambassador of the club.

There was a motion by Drummie with a second by Richard Warner to approve the new Potomac Ambassador Award.

George Shirk will send the Nominating Committee an email with the Board's decision on the awards including the amendment that curler of the year can apply to more than one person.

4d) Ice

Wray

Ken Wray stated that the ice committee met his personal goals for the USCA Men's Qualifiers. The chiller and dehumidifier are currently working well. There are two roof leaks. There will be a summer project to re-seal the 7-year old roof.

Ken Wray stated that he and Barry Nichols are discussing refurbishing the running surface of the club stones. A granite plate has been purchased. Nichols thinks that club rocks are currently running well. Jim Nagy, a GNCC region expert on stones, will be consulted before Potomac makes a decision. Wray has also talked with Boland about a once-a-year service call and service estimate. Since dehumidifier repairs, the humidity in the ice shed has been reduced by 50%.

4e) Senior Olympics

Drummie

Ann Drummie stated that she had no new information on the Maryland Senior Olympics. Bob Pelletier is the contact and has informed the Gardens that unless there is a minimum of eight curlers, Potomac will not hold the event.

4f) Rentals

Shirk

George Shirk stated that there is a 32 person rental on January 23. Shirk commented that after the Olympics there will likely be additional rental requests.

4g) School/University Curling

Chin

Richard Chin reported that one school has inquired about a 2-hour session. Two to three volunteers are recommended for a 12-curler rental. George Shirk reported that Bob Pursell is negotiating with Glenelg Country Day School for a fundraiser rental.

4h) Leagues

Erickson, Morris

Jeff Erickson stated that the league chairs will have a discussion with league coordinators about uniform conditions of play and a league management guide. Leagues are using different spare rules, and some leagues are tracking ends won (women's and pizza). Erickson said that he will try to organize something for a future Board meeting. Drummie recommended having a broader group look at Conditions of Play and also look at developing a league coordinators program. Erickson and Emily Morris will post league sign-up forms early the week of January 11th. Conditions of play were turned in at the beginning of the season, but Erickson will prepare a refresher on conditions of play.

McMakin commented that the Board and League Coordinators can reach out to experienced skips asking them to consider coming back. Erickson will reach out to see who is willing to help with Friday leagues during the Olympic session. McMakin commented that it could be possible to have a brand new curler league if coaches are present.

Ken Wray commented that he turns in a summary sheet at the end of each breakfast league. Emily Morris commented that the sheet helps to track members who joined after leagues.

4i) Internal and Social Events

Morris, Beyerle

Ann Drummie suggested the potential exists to hold a warm room event for the gold medal game of the Olympics. Jeff Erickson noted that 34 people signed up for the Hangover Spiel.

4j) Bonspiels

Warner

The Potomac Junior Bonspiel has 12 teams registered as well as two divisions – A and B. Thirty-one players are being housed.

Richard Warner reported that Michael Fry will chair the Cherry Blossom Bonspiel. Drummie recommended tapping kitchen veterans and newer volunteers with the expectation that this year's deputies will run the kitchen next year.

Barry Nichols may not be able to chair the Chesapeake-Potomac Invitational/Meltdown. McMakin suggested that the club consider establishing a bonspiel team or committee to plan all the bonspiels. Warner will talk with Nichols about acquiring a helper or alternate chair for the Meltdown. Drummie will set up a bonspiel committee meeting in March.

4k) Kitchen Volunteers and Planning

Yeung

This item was covered under 4j) Bonspiels.

4l) Membership Committee

Beyerle

Rachel Beyerle stated that she will prepare a Winter/Spring membership form the week of January 11th. Susan Armiger and Beyerle will send out an installment reminder and a reminder to rookies that payment is due.

4m) Facility Update

Wray

Ken Wray had nothing new to report.

4n) Open Houses/Learn to Curls

Shirk

George Shirk said that the February Open House will be the 20th and 21st. Shirk said that Learn to Curl sessions on January 13th, 21st, and 23rd are covered by volunteers. Drummie stated that the February 20th open house will be from 9:00 am to 8:00 pm. There may be an on-line registration or sign-up form. Drummie stated that the open house will be planned outside the board meeting.

Shirk proposed February 21st from 9:00 am to 12 noon as a potential Learn to Curl period. After February it will be difficult to find space, and it may be necessary to ask league nights if they have sheets available. Shirk will send out an email to league coordinators.

Drummie stated that Bruce Black will have a 50th anniversary gala date for the next board meeting.

4o) Spanner Banner

Morris

Emily Morris commented that items for the Spanner Banner include Men's Qualifiers, Juniors, and the nominating committee notice on awards.

4p) Merchandise

Shirk

George Shirk said that four shirts were sold and one glass during Men's Qualifiers. Pens were distributed.

5) Other Business

Sarah Jo Pelletier provided decorations for the Olympic period. Howard Griffin asked about the date for the annual meeting. Drummie mentioned June 5th as a possible date. [Note: Date later changed to May 22, 2010 per Board email discussion.]

Sandra McMakin reported the Ryan McMakin qualified for Junior Nationals and will compete on the fourth-seeded Massachusetts team. A board member raised the question of whether there will be fundraising for the juniors. It was commented that direct donations are not tax-deductible.

Drummie stated that a reporter from WUSA Channel 9 will be covering the club.

6) Next Meeting

Sunday, February 21, 2010 at 4:30 p.m.

6:40 p.m.