



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
MINUTES: Season 2008-09 Meeting 2
July 9, 2008 7:00pm**

Board Members Present

Bruce Black
Ann Drummie
Brian Galebach
Michael Fry
Sandra McMakin
Emily Morris
Barry Nichols
Rachel Sethi
George Shirk

Board Members Not Present

Susan Armiger
Rich Warner

Members Present

Van Anderson

- 1) **Call to order** *Fry*
7:12pm

- 2) **Approve minutes of June 17, 2008 Meeting** *Drummie*
Motion – Nichols
Second – Galebach
Vote – Passed

- 3) **Financial Reports ending June 30, 2008** *Nichols*
The report is not available yet, but should be by the next Board meeting.
In general expenses through the month of June are approximately \$3,000 (essentially utilities) so our checking account balance is approximately \$33,000.
Charlie Jennings will complete the documentation through the end of June including taxes.
Susan Armiger will pick up as comptroller as of July 1.

- 4) **Committee Reports**
 - a) **Finance Committee:** *Nichols*
 - i) **2008-09 budget**
 - put focus on increasing membership revenue by \$2,000 (dues are 52% of needed revenue)
 - put focus on increasing fundraising from \$22,000 to \$30,000 (consider approaches for donors, corporate sponsors, and general fundraising)
 - reduced the debt service from \$42k budget and \$48k actual, to \$36k because of the \$10k already put against principal and the renegotiated terms.
 - kept facility expenses at same rate, recognizing that many of these actual expenses are not on the books but covered by individuals
 - anticipated higher utility costs
 - kept member service expenses at same rate
 - highlighted that consideration should be given to whether the internal bonspiels and the meltdown should be formatted to be more profitable
 - anticipated \$3/curler increase in GNCC dues

Motion to accept the 2008-09 Budget – Bruce Black
Second – Barry Nichols
Vote – Passed

Thank you to the budget committee for their analysis, effort and recommendations.

ii) Improved and enhanced procedures

Bruce Black's wife is willing to help implement some control measures.

b) Ice Committee:

Nichols

i) Summer work progress

The team made repairs to the glycol piping on the chiller and think that the problem is solved. Generally, a bronze valve was shrinking and expanding differently from the plastic pipes and allowing a leak. It has been replaced with a plastic valve and an added cap. There is also an access panel in the catwalk for more convenient checking.

Ken Wray is working on an ice making schedule, with the target for having ice in the first week of October.

c) Events Committee:

Fry

i) Golf Outing Recap

Five foursomes participated and had a good time. Another 5 or 6 people played mini-putt. About 28 people attended the wonderful party at the McMakin's house.

d) Communications Committee:

Drummie

i) Calendar 2008-09

The distributed calendar showed the changes to the CPIB and the Mixed Playdowns dates.

BIG Spiel: If it doesn't conflict with the Mid-Atlantic, then we should host the BIG spiel the first weekend of December. Regardless, we should market this strongly at the opening party, set up procedures to help finalize rosters sooner, and analyze how the membership distribution aligns with the team formatting rules.

The MACA dates are still being worked out.

Ice maintenance block: Dec. 28-30

Open House:

Thursday, October 9 7-9:30pm

Saturday, October 11 noon - 3pm

Sunday, October 12 noon - 3pm

Thursday, January 8 7-9:30pm

Saturday, January 10 noon - 3pm

LTC

Thursday, October 23 6:30 - 9:30pm

Saturday, October 25 noon - 3pm

Sunday, October 26 11am - 2pm

Sunday, January 11 11am - 2pm

Thursday, January 15 6:30 - 9:30pm

e) Leagues Committee:

Galebach, Morris

A draft survey to the membership is available for comment. It was confirmed that the survey and its results will be framed for feedback for the committee and won't be considered a vote or referendum. Sandra McMakin will help Brian Galebach and Emily Morris to get it integrated into a free internet survey format.

- f) **Membership Committee:** *Black, Sethi*
Bruce Black will be checking with recent committee members to set a meeting date/time. Among the issues to discuss will be hosting a gathering on Sunday, October 5 (President's cocktail party?), and considering if/when we would need an actual meeting to have 50 members attend or absentee vote on any by-law changes.

- g) **Training Committee:** *McMakin, Shirk*
The Committee will be highlighting "active recruiting", focusing on having opportunities available for new members in the leagues, and working closely with the Membership committee. They will also be considering opportunities for our members to have level 1 training and officiating training.

5) **Tabled Committee Reports**

- a) **Ad hoc Committee re Age in Bonspiels:** (expect to meet week of July 21) *Nichols*
b) **By-laws Committee:** *Fry*
c) **Operations Committee:** *Wray, Shirk*
d) **Outreach Committee:** *Warner, Black*
e) **Vision Committee:** *Drummie*

6) **Other Business**

What is the opportunity cost of an hour's use of the warm room in the summer? Barry Nichols will look into it.

7) **Next Meeting**

Wednesday, August 20, 2008 7pm

9:16pm