



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
AGENDA: Season 2007-08 Meeting 7
December 9, 2007 3:00pm**

Board Members Present:

Susan Armiger
Dominique Banville
Ann Drummie
Michael Fry
Brian Galebach
Emily Morris
Barry Nichols
Bob Pursell
Rich Warner

Board Members Absent:

Rachel Sethi
Benjamin Yeung

- 1) **Call to order** *Warner*
3:00pm

- 2) **Approve minutes of November 18, 2007 Meeting** *Drummie*
Motion – Galebach, with correction
Second – Pursell
Vote – Passed

- 3) **Special Issues** *Warner*
 - a) **Hosting a GNCC event in 2008-09 or 10**
Rich Warner is communicating with Neil Christenson and will report back.
Per Meeting 4 on September 18, 2007:
“Preferences after discussion:
 - GNCC playdown for club nationals (have to be sure it wouldn't be MLK Jr. weekend; likely be back-to-back with Junior Bonspiel; haven't hosted it before). Neil Christenson to make the request.
 - GNCC mixed (if club nationals doesn't work)”

 - b) **GNCC consideration of new club in Rutland, VT**
Rich Warner will check in with Neil Christenson to determine how the issue has proceeded and if a set of requirements has been developed as a result.

 - c) **Site security**
Rich Warner will continue to try to follow-up with Clai Carr to further the discussion.

- 4) **Committee Reports:**
 - a) **Treasurer's Report and Finance Committee:** *Nichols, Armiger*
 - i) **Treasurer's report**
Barry Nichols reported on our financial standing through the end of November. Membership fee revenues are down; net gain from Inaugural bonspiel is higher than last year; our

expenses are down compared to last year's first 5 months. He is still auditing the actual report.

ii) Donor letters (major donors, past donors, members)

Barry Nichols has the letter prepared for our seven major donors, based on the version from two meetings ago. Ex. thank you; this is what we've done, and we want to keep you in the loop. Dominique Banville will look at Barry Nichol's list of addresses needed.

Barry Nichols distributed a draft letter for the active members. Rich Warner suggested including a note that a donation in this calendar year can be applied to personal income tax. Ann Drummie encouraged that we reference in this history, the 5 and under events we have hosted as well. Adjustments will be made to generalize the long range plans of future initiatives. The recommendation is an actual mailing versus e-mail. Ann Drummie will pursue getting addresses on the envelopes.

iii) club fundraising (Mid-Atlantic)

There were 16 teams, raising \$70-100 including a game and a commission from the curling hat vendor.

iv) draft guidelines for club support of participation at National events

Susan Armiger distributed a draft policy for review. World events will also be noted. A final version will be presented at the next meeting.

b) Membership Committee:

Sethi, Yeung

i) member handbook

No developments.

ii) roster report

We do not have as many members this Fall as last Fall. Is the net 40 drop a usual % turnover? We did not recruit as many new members this year. Was this weather-related? Was there a difference in media coverage? Is the rookie rate too high? Should the rate fluctuate with proximity to the Olympics? The membership committee will be asked (Michael Fry will send a note) to review the situation and offer recommendations for short term (January 2008 Open House dates and times) and long term future planning.

c) Communications Committee:

Drummie

i) overall calendar

Distributed.

ii) roster content and distribution

A detailed version of the roster was distributed to all Board members. An electronic version will be sent to Dominique Banville, Brian Galebach, and Rich Warner.

A general version of the roster with phone numbers and emails will be distributed to all members.

d) Events Committee:

Fry

i) Vendors at bonspiels

We were approached by vendors to sell wares at the Mid-Atlantic bonspiel. The resulting discussion led to a general policy that items that are not curling related are not encouraged. It is not a service to the members.

ii) Mid-Atlantic Women's Bonspiel report

There were 16 teams. Everyone seemed to enjoy it. The winning team was the junior girl team including some of our own Potomac juniors.

iii) BIG Spiel update

Entries are coming in slowly. There are seven teams so far, but we may reach 10 or 11. We had 16 last year. The change in weekend because of the Mid-Atlantic seems to have had an impact.

iv) Holiday Party update

The Saturday of the BIG Spiel will have a potluck dinner and gift exchange, and will be followed by some curling; either some semi-finals or pick-up curling activity as the draw allows.

v) Junior Bonspiel update

No report.

e) **Outreach Committee:**

Purcell, Warner

i) Rentals update

Both rentals on January 12 are booked.

The Barrie School is coming on January 30 at 9am to 11am.

The intention of the pre-scheduled slots was to protect ice to be available for members and to not burn out our instructors.

There has been a request for a rental the week of December 24. This might be done on Thursday evening December 27 on 2 sheets, coordinated with 2 sheets for drop-in, or on Saturday December 29. Bob Purcell should talk with Charlie Jennings and Howard Griffin re ice, and with Emily Morris to confirm a sufficient number of instructors, and then will book.

Jennifer Kungle wants to do a rental but our slots in January and February are booked. As a member she can reserve the ice. The issue though is to manage the volunteers. Bob Purcell will check on her expectation for instructors.

ii) Garden's bulletin board

Bob Purcell distributed a draft flyer that still needs graphics. Suggestions are welcome. He will get it hung next weekend.

f) **Training Committee:**

Morris, Banville

i) Video analysis report

As a requirement for the Level II, Howard Griffin and Doug Andrew organized the session.

It went well. Approximately 8-10 members participated. They asked for a suggested donation of \$20 per participant.

ii) 5 point poster

Dominique Banville is still coordinating with Doug Andrew to get it printed larger.

g) **Leagues Committee:**

Galebach

i) league updates

The leagues are proceeding very well.

h) **Ice Committee:**

Nichols

i) General update

We will have to take the ice off-line for two days. We will raise the temperature up, and then flood, and then drop the temperature back down. We will 'hit the switch' at midday Tuesday, December 25 and do a scrape on Thursday, December 27. It will be back for use after 6pm that night.

i) **Operations Committee:**

Sethi, Armiger

i) Pro Shop update

No report.

ii) Locker update

No report.

j) **Vision Committee:**

Warner

i) General update

No report.

5) **Other Business**

Long Distance Service

For example, we can't call Barry Nichols from the club phone because it is a long distance call.

Barry Nichols will explore rate options. Dominique Banville suggested looking into the 1010 kind of cards that would be billed through our regular phone bill; we'd determine how to provide access to the card/number in the club.

Emergency Phone Numbers

Rich Warner will enhance the list of emergency phone numbers to have by the phone.

6) **Next Meeting.**

Sunday, January 13 at 2pm (not Rich Warner or Ann Drummie)

5:01pm