



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
MINUTES: Season 2006-07 Meeting 10
March 25, 2007 'after Cherry Blossom final' Warm Room**

Board Members Present:

Dominique Banville
Barry Bass
Ann Drummie
FL Ettl
Michael Fry
Brian Galebach
Dave Hamilton
Charrissa Lin
Rachel Sethi
George Shirk
Benjamin Yeung

Board Members Absent:

None

Members Present:

Neil Christensen – re GNCC items

- 1) **Call to order** *Banville*
3:57pm

- 2) **Approve minutes of February 18, 2007 Meeting** *Drummie*
Motion – Hamilton
Second – Sethi
Vote - Passed

- 3) **Special Issues**
 - a) **Annual Meeting (date)** *Yeung*
The proposed date is Saturday, June 2, 2007.
Expected absences include: Charrissa Lin, Ann Drummie.
The follow-up dinner will be at the club, with catering from Pasta Plus, as before.
A mailing/email will include:
 - request for nominations for Board
 - request for nominations for Awards
 - invitation for the banquetAnother mailing will occur with the candidate statements and a paper ballot.
We'll have the box in the club to receive nominations

 - b) **Board Member Nomination Committee** *Pelletier*
Rachel Sethi is serving as the Board rep on this committee, not being someone up currently seeking election.
Nominations are due April 25, 2007.

Dominique Banville encouraged the committee to actively seek candidates, and more candidates than positions available. Considerations need to be given to identifying a potential Treasurer and a PG County rep. The Board discussed having, besides mailed narratives, a time to meet the candidates before the Annual Meeting, prior to voting. Overall, the committee was encouraged to consider options beyond what we've done in the past, for furthering awareness of candidates.

Ann Drummie will get a membership list to Rachel Sethi to assist with identifying candidates.

Dave Hamilton submitted his resignation from the Board timed for the end of this season. It was accepted by Dominique Banville. Therefore, an additional one-year term needs to be filled. Putting the slate at 4 three-year terms and 2 one-year terms

- c) **Awards Nomination Committee (*Spirit, Volunteer, Curler, Waddell*)** *Pelletier*
The committee will clarify that these nominations are also due by April 25 [subsequently changed to May 15].
The committee can interpret "long" in the Waddell as nominations are submitted. It was noted that we don't have to award it every year.
It has been a phenomenal year – Potomac won all of the 5-and-unders and had a representative in every national event – so we should expect that it will be difficult to determine a Curler of the Year.
- d) **Second Half Payments** *Lin*
The phone call initiative didn't get fully implemented, so we still have limited information. Ann Drummie will send Charrissa Lin the current list of members indicating which information is still missing for second half payments. Charrissa will reconcile with the league participants. Rachel Sethi will talk with Doug Andrew to implement some more organization for mailboxes, to hopefully help with management of this process next year. Ex. slots for blank forms, and slots for people. Also having an alphabetical accordion file for the waivers.
- e) **Support for National/World Competitors** *Shirk*
No report.
- f) **Fundraising for United Mitochondrial Disease Foundation and the Lustgarden Foundation for Pancreatic Cancer Research** *Warshawsky*
Dominique Banville spoke with John Warshawsky re his desire to waive the rental fee for the annual charity event that has occurred at the club. He will be finding another way to support the organization.

4) **Committee Reports:**

- a) **Finance Committee:** *Lin*
- i) **Financial Reports ending February 28, 2007**
Charrissa Lin reported that on the revenue side, we only need \$8,000 to meet the budget target for revenue. There are still some revenue events to occur and record.
- USCA check
 - Junior spiel netted positive
 - Cherry Blossom could be reasonable
 - Meltdown cut of profit
 - Membership dues
 - Snacks and pro shop
 - Donations

ii) Progress update (review of our insurance policies; stock for toaster and trophies)

Charrissa Lin presented summary of our insurance coverages based on notes from Steve Gutro.

Charrissa Lin reported that Jan Little donated some stock and has applied the funds to buying a toaster and will look into buying a trophy. The Finance committee will be asked to review how to proceed with donated stock ex. when to sell. The committee was also encouraged committee to start looking at next year's budget, as it needs to turn over the fiscal year on July 1.

There was general discussion about further defining the Treasurer and Controller roles and coordination of information. Perhaps it's dependent on the individual's vision. We may consider applying the option of a non-Board member running the Finance Committee with the Treasurer attending.

iii) Development Committee: Progress update (Scratch N Help, Cherry Blossom)

Cherry Blossom efforts of 50:50, silent auction, and raffle netted approximately \$1,000.

Scratch&Help did not launch as planned because of unexpected events in Ann Drummie's schedule. An option may still exist to pursue it in this time before the annual meeting. More thought will be given to the logistics.

b) Events Committee:

Lin, Fry

i) Progress update (Junior Bonspiel, Cherry Blossom, Final Fling)

Junior Bonspiel– went well, made some money

Cherry Blossom Bonspiel – fantastic. Having 36 teams was great.

Final Fling – will be the last Saturday of the season. Ann Drummie will consider leading it again or not.

The club needs someone to take charge of managing trophies; existing and those still needed.

ii) Next Year's Calendar (Mid-Atlantic, Meltdown, All-American, Women's Challenge, Cherry Blossom, business cards)

As the Potomac Curling Club, we have a mission to promote curling in this area, AND as the National Capital Curling Center we have a goal to host National/USCA/GNCC events.

So we anchor our calendar with the:

- Inaugural
- Cherry Blossom
- one Ntl/USCA/GNCC event.

Then, we try to minimize conflicts with other GNCC events when setting the rest of our calendar.

Inaugural – October 18-21, 2007

Cherry Blossom – the same week next year coincides with Easter and is one week after we've hosted the Women's Challenge. It was determined that we do not need to coincide with the actual Cherry Blossom Festival. FL Ettlín will determine the Bonsqueal date for 2008. We will likely move the Cherry Blossom to the weekend after the Plainfield Bonsqueal for greater probability of entries and volunteer resource (with a break after the Women's Challenge). It may have a new feel of an early summer bonspiel.

Chesapeake-Potomac Invitational Bonspiel (aka Meltdown) - Chesapeake is now considering celebrating the end of their season with an internal bonspiel, which would make dates for the CPIB more flexible. They would still prefer that it not occur before they start their season (Thanksgiving). For our calendar the CPIB would ultimately be best in the first half of the season, but because of the Mid-Atlantic Women's Bonspiel this fall, we probably can't accommodate it in the first half in 2007-08. The dates for the CPIB will be February 14-17, 2007.

The longterm vision for the CPIB should continue to be discussed. This partnership has flipped from what it was historically. We appreciated them opening their doors to us. Now the table has turned. We need to acknowledge their kindness while also reflect on our commitment to the CPIB in relation to the time commitment within our calendar, and recent history of Chesapeake scheduling their events and meetings against our events. What do they want the CPIB to be? How do we make it whatever will help them grow? Dominique Banville will continue the conversations with Dick Bemis.

All-American – how do we make it an event? Is the priority to work around lunch (10:30am-5pm and therefore coordinate with leagues?) or have a dinner? The leagues will accommodate a lunch event this year on April 7, and planning for next year will continue with the development of the calendar.

Once the Cherry Blossom date is secured, Charrissa Lin offered to get new business cards made.

- c) **Membership Committee:** *Sethi*
i) **Progress update (second half return rate, focus groups)**
No developments.
- d) **Leagues Committee:** *Galebach*
i) **Progress update**
We're good.
- e) **Operations Committee:** *Hamilton, Sethi*
i) **Rentals Committee:** Progress update
Two more rentals to do.
 - Next Friday, March 30, one of 24. (full fare)
 - Following Friday, April 6, one of 40. (Brian Waite's)
ii) **Building Committee:** Progress update
Charrissa Lin followed up with Tim Harwood re utility coop opportunity. He is getting a utility bill from Charlie, and will let us know if there is something to pursue or not.

iii) **Pro Shop Committee:** Progress update
No developments.
- f) **Ice Committee:** *Hamilton*
i) **Progress update (turn off date)**
The turn off date is April 16.
Probably within that same week, we will be doing cleanup activities with the vinyl circles, the paint, and the sand.
- g) **Communications Committee:** *Drummie*
i) **Progress update**
No developments.
- h) **Training Committee:** *Ettlin, Shirk*
i) **Progress update**
No developments.
- i) **Outreach Committee:** *Ettlin, Yeung*
i) **Progress update**
No developments.

- j) **Vision Committee:** *Banville*
 i) **Progress update**
 No developments.

- k) **By-laws Committee:** *Bass*
 i) **Progress update**
 No developments. Barry Bass will distribute recommended changes at next meeting.

5) **Other Business.**

GNCC Update – presented by Neil Christensen

The Annual meeting will be May 19-20, 2007 in Lake Placid, NY. It is open to all.

GNCC nominations are open and the notice went out by email:

- (1) One GNCC Director (Communications);
- (2) GNCC 2nd Vice President;
- (3) One GNCC Representative to the USCA Board of Directors and,
- (4) GNCC Treasurer.

Deadline is May 6. We need to consider how to best represent PCC within this context.

There may be consideration to putting the Women's Challenge and the Dykes on the same weekend. Comments were primarily about the challenges to the host committee having a limitation on volunteers, and parents having logistical challenges to accommodate their kids. This will be further considered to give Neil direction.

This year, GNCC Senior Mixed and Gordon-Emmett conflicted with Cherry Blossom.

Consideration should be given to asking to "spread" the conflict around next year.

2007-08: following our alternating year strategy, it's a 5-and-Under year, and we're hosting the Women's Challenge

2008-09: following our alternating year strategy, we should identify a playdown (GNCC or USCA) or a national event

Lefthanded Bonspiel

Neil Christensen expressed interest in having a GNCC lefthanded bonspiel next season. While being supportive of this idea, the Board felt that the club is potentially over-extended for 2007-08. Neil will consider talking to other clubs to host next year, such as Chesapeake.

Embroidery

Dominique Banville and Rachel Sethi will talk further with Vince Serritella about a proposed business arrangement for using the club logo on apparel, how it will benefit the club, etc.

Engraving:

It was confirmed that the default to date is that if the club owns the trophy we've paid for engraving, otherwise players have taken care of it.

6) **Next Meeting.**

Thursday, April 26, 2007 7pm

6:16pm