



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
MINUTES: Season 2006-07 Meeting 4
September 26, 2006 7:00pm**

Board Members Present:

Dominique Banville
Barry Bass
Ann Drummie
FL Ettlin
Michael Fry
Brian Galebach
Dave Hamilton
Mark Hartz
Charrissa Lin
Rachel Sethi

Board Members Absent:

George Shirk

Others Present:

Charlie Jennings (*first part of meeting*)

1) **Call to order**

7:21pm

Banville

2) **Approve minutes of August 29, 2006 Meeting**

Motion - Bass

Second - Galebach

Vote - Passed

Drummie

3) **Special Issues**

a) Organizational Chart

Mark Hartz has submitted his resignation from Treasurer due to an unexpected increase in other volunteer duties at other organizations.

Treasurer:

Hartz nominated **Charrissa Lin**; seconded by Ettlin; accepted. Closed by Banville. A vote cast. Elected.

Banville

b) Proposed USCA Dues Increase

The USOC has a lot of control on the USCA budget, and their budget timing has been the driver.

50% of the USCA budget is from USOC. It's the USCA that has tried to spread the funds versus targeting it only to the two World teams.

At a basic level, if \$4/member, at 200 members (allowing for households), is about \$800 that we didn't anticipate.

The timing, that we didn't have a chance to change our dues, is the primary issue.

How do we direct the GNCC rep for voting at the USCA?

MOTION: Direct our representative to support the motion of a USCA Dues Increase, with an expression of concern over the timing.

Motion - Lin

Second - Banville

Vote - Passed

How do we handle the additional expense this season?

- The Membership Committee should stay aware that this could happen again next summer when we set our dues next time.
- Tell the membership that it's happened and educate members about the USCA and GNCC.

c) Wheelchair/Disabled Veterans Weekday Curling

Walter Reed suggested that Bob Pelletier keep in touch with the contact regularly until something can be coordinated.

d) On-line Database: Progress update (privacy policy, data)

No developments.

e) USCA National Challenge Round and GNCC Mixed conflict (letter for the file)

The date for the GNCC Mixed was changed and Rochester was glad to host it then.

f) Membership Meeting

Expected to be absent: Mark Hartz, Barry Bass, George Shirk, Dave Hamilton

Rachel Sethi reported that Lisa Andrew has a few RSVPs but not many. There are five chili entries so far.

Agenda:

Plan to start at 7pm

Banville – present the Board and their roles

Sethi – new member handbook; volunteering; reminder to register and pay and sign waivers; checks are preferred; explain that part goes to GNCC/USCA and recent \$5 increase; the military option is for “reservists on active duty”

Pelletier – more about the USCA increase

Galebach – reminder to sign-up for leagues; emphasize the new league

Ettlin – summary of training opportunities; mention of Open House, LTC, other clinics, officials clinic, instructor level II

Lin – summary of events (Inaugural and Goldline); what a bonspiel is

Ettlin – outreach opportunities

Sethi – rental schedule; policy for reserving ice

Doug Andrew – summer work; locker info

Banville – process for buying products; new apparel; Goldline guy on site during Inaugural

Drummie – development initiatives; USCA pins (Lin)

Banville – closing comments

Handouts:

- new member handbook
- membership forms
- league sign-up forms
- Open House flyers
- Insurance waivers

4) Committee Reports:

a) Finance Committee:

Hartz

i) Financial Reports ending August 31, 2006

Charlie Jennings has to reenter data for the summer months because he had computer issues.

ii) Progress update (interest-earning account, insurance waivers, credit card machine)

There have been no developments in any changes on insurance and related waivers.

Soon we will need to pay the \$25,000 payment and pay for insurance.

We need to set up the interest earning account ASAP.

iii) Development Committee: Progress update (Balloon ride, Scratch n Help)

Ann Drummie shared some potential ideas that are under further research and analysis. One is the availability of hot-air balloon rides for a silent-auction table or raffle etc. that is good across the country. Another is a scratch card that asks for small donations in return for major vendor coupons.

A call to convene a committee will happen at the member meeting, with the initial focus on efforts for the Inaugural Bonspiel.

b) Ice Committee:

Hamilton

i) Progress update (ice installation, vinyl circles)

Installation is on track for playable ice on October 10. The white paint is expected to happen this Saturday (before the membership meeting). Hopefully we'll have vinyl circles. [ed. note. The circles arrived.]

The ice reservation system is up for the first few weeks of the season and is being coordinated with the weekly schedule; this will be on-going as the leagues fill-in and the number of sheets needed for leagues becomes known.

c) Operations Committee:

Hamilton, Sethi

i) Building Committee: Progress update (work day September 9)

We now have paneling under the windows. The Ericson memorial is embedded in the bar top. The plaques and posters have been hung.

ii) Pro Shop Committee: Progress update (embroidery design, merchandise items)

Dominique Banville has a sample of the embroidery for apparel and bags. She will have an example of an embroidered nylon vest, dryfit mock-turtle neck, dryfit zipper shirt, and portfolio bag. The next step is to develop a price list. Likely we'll start slowly with taking orders and see which items sell, then consider getting stock for events.

iii) Rentals Committee: Progress update

We have four rentals booked plus some member-hosted functions.

iv) Lockers (price list, sign-ups)

Doug Andrew was going to slip notices in the lockers. There are signs in the locker room.

d) Membership Committee:

Bass, Sethi

i) Progress update (Open House plans, LTC registration, memberships, calls)

The mailing went out. Olympic members, R1 and R2 are getting calls before the Saturday meeting.

Not many people have signed up for LTC yet. We haven't reached out to the waiting list or newspaper listings yet. The committee has talked about putting flyers at health clubs, Starbucks, connect2canada, active.com.

We've been getting some interest from experienced curlers who've come to the region.

e) Training Committee:

Ettlin, Shirk

i) Progress update (LTC, start of season clinics)

We have 5 member-given clinics lining up before the Inaugural.

f) **Outreach Committee:**

Ettlin

i) **Progress update (festivals, Chesapeake Open House)**

The Virginia Scottish Festival suffered in attendance with an unfortunate layout. We did though have good volunteering. We have two “rolling rocks” from the Boy Scout tent last summer that are fun. The business cards were great handouts.

Virginia Scottish Heritage Festival, October 8, Fort Ward Park – plans are underway to attend.

Anne Arundel Scottish Games, October 15 – FL Ettlin still looking for a coordinator.

Chesapeake Open House went well; we had a good volunteer turnout.

g) **Communications Committee:**

Drummie

i) **Archivist/Historian Initiative update**

No developments.

ii) **Progress update** (Calendar - 2006-2007, email notices)

Current calendar distributed.

The test case and the first official email notices have been sent with very few bounce-backs.

We should push further with the GNCC to know more about getting to Club Nationals.

Ann Drummie and Brian Galebach will talk about making a version of the calendar noting when leagues are/are not on.

h) **Events Committee:**

Lin, Fry

i) **Progress update (Inaugural)**

There are 21+ teams entered in the Inaugural at the moment (about half of which are Potomac teams). We had to buy another round of pins this year (five years at a time).

i) **Leagues Committee:**

Galebach, Lin

i) **Progress update**

No developments.

j) **Vision Committee:**

Banville

i) **Progress update**

No developments.

k) **By-laws Committee:**

Bass

i) **Progress update**

The committee plans to meet on October 11, 8pm.

5) **Other Business.**

USCA Pins (Donation program)

Charrissa Lin explained that the program is geared toward Junior development (camps, etc.).

Once a certain level of donations has been collected, the club gets a percentage back.

Different pins are thank-yous for different donation levels. There is a \$10 version.

Bumper Magnets with “Curling Rocks www.curldc.org”

Dominique Banville has a contact that can make them. She will inquire for more information.

6) **Next Meeting.**

Sunday, October 22, 2006 4pm (unless the Inaugural final and awards end earlier)

9:31pm.