



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
MINUTES: Season 2005-06 Meeting 12
May 22, 2006 7:00pm**

Board Members present:

Dominique Banville
Barry Bass
Ann Drummie (until 9pm)
FL Ettlin (after 8pm)
Michael Fry
Brian Galebach
Dave Hamilton
Mark Hartz
Caitlin Shaw (after 8pm)
George Shirk

Board Members absent:

Nick Datlowe

Others present:

Neil Christenson (for GNCC meeting report, presented first)

1) **Call to order** *Banville*
7:10pm

2) **Approve minutes of April 24, 2006 Meeting** *Drummie*
- Hartz believes that the payment has been sent to Chesapeake for the Meltdown
- Banville has Scot Tour paperwork and will pass it on to Bob Pelletier
Motion - Galebach
Second - Fry
Vote - Passed

3) **Special Issues** *Banville*
a) **Board of Directors Elections** (*Hartz*)
- mailing went out
- have 8 candidates to fill the 5 spots

b) **Annual Awards Nominations** (*Hartz*)

Spirit of Curling Award:

Pam Martin

Volunteer of the Year:

Howard Griffin (certificate to be written by Brian Galebach)

Ken Wray (certificate to be written by Dave Hamilton)

Curler of the Year:

Tanya Jacobsen (certificate to be written by Michael Fry)

Waddell Distinguished Service Award:

Neil Christenson*

* Final decision pending more information about his involvement at Cabin John. Dominique Banville will talk with Bob Pelletier.

Dominique Banville will coordinate with John Bittner on printing the certificates.

It was decided that board members should be eligible for any award except "Volunteer of the Year" as a Board assignment inherently assumes a higher level of volunteerism (attend meetings, hold leadership positions, etc.) For the other awards, if a board member is nominated, he or she will be asked to leave the room for the discussion and voting on that award.

c) Annual Meeting and Dinner Logistics

We will have pasta from Pasta Plus again.

Responses for dinner are going to Rachel Beyerle.

The price was raised a few dollars this year.

Banville will send out an email reminder.

d) Possible Member Survey (Fry)

No input from anyone. No survey developed.

4) Financial Report ending April 30, 2006

Hartz

Barry Bass asked again for a balance sheet; amount in account.

Projection suggests we'll have \$24,000 at fiscal year end (September).

Roman Nowak and Charlie Jennings still need to resolve issues for the form 990. We've requested corporate and IRS extensions. Ann Drummie is gathering the minutes for the last fiscal year.

We have received donations that are earmarked for applying to principal. If we do have a surplus, do we want to make an additional payment on the principal of our loan? Barry Bass will consider this as we continue to talk about refinancing.

Other options: investment vehicles; Sandy Spring money market account as extra collateral.

The Board asked the Finance Committee to recommend two options to the Board for any surplus as well as for any arrangements of current account balances to generate interest.

Motion to accept report - Bass

Second - Galebach

Vote - Passed

5) Committee Reports and Recommendations

a) Events Committee:

Datlowe, Galebach

i) Golf Outing Update

Flyers have been emailed. Nicole Freedman is handling the registrations.

ii) Inaugural Invitations

The general flyer is on the website. Michael Fry sent some direct emails.

iii) USCA Men's East Qualifiers

This has been confirmed for Potomac. Banville has the paperwork for the event on January 4 to 7, 2007.

iv) World Police and Fire Games

See analysis in Banville email.

It is not feasible to use our facility as the games are in the summer time. We will decline the use of the club but otherwise keep opportunities open. If they can secure another area or location, we'll be willing to talk about providing technical support. Dominique Banville will follow-up with the contact person.

b) Finance Committee:

Hartz

i) Development Committee Initiatives (*Hog line piggy banks, Auctions, future efforts*)

Mark Hartz is still looking for piggy banks for the hog line.

The Development Committee had a moderately successful auction at Cherry Blossom and is planning another one for the Annual Meeting.

John Bittner has recruited the Meddows to assist with corporate sponsorships in the shed.

ii) Receipt Form

Mark Hartz reported that the Finance Committee is developing a receipt form that will better track the money that comes in and for what purpose that money is being received.

c) Communications Committee:

Drummie

i) Calendar - 2006-2007

- Add January 4-7 Men's Qualifier.

- Membership committee over the summer will consider scheduling Open Houses and/or Learn-to-Curl levels.

- Caitlin Shaw will try to coordinate our MACA Saturday.

ii) Club Business Cards

Charrissa Lin ordered them and will bring them to the Annual Meeting.

iii) On-line Capabilities

Dave Hamilton asked if the data will be encrypted on the server. Galebach will investigate.

Ann Drummie will give updated roster to Galebach for testing an initial database.

d) Operations Committee:

Hamilton, Datlowe

i) Facility Update (*bar, kitchen, Ed Ericson tribute etc.*)

The plaque has been made. It will be installed over the summer.

A summer to-do list has been drafted.

It looks like we'll have four work days.

ii) Final Locker Count

No report.

- e) **Outreach Committee:** *Ettlin, Shaw*
i) **Summer Promotions Update**
FL Ettlin has emailed with Bob Pelletier. Bob will help her with getting volunteers.

- f) **Leagues Committee:** *Datlowe, Galebach*
i) **Daytime League**
Interest in a daytime league for next season will likely lead to a regular slot on the weekly league schedule in 2006-07.

6) Other Business

a) GNCC Meeting

Neil Christenson reported on the latest GNCC Meeting in Albany, NY.

- no clear final bottom line to the World championships; all the bills aren't in
- had some curling stones in Florida, but they are back now in the GNCC
- have a new curling club in Scranton, PA on hockey ice; inducted into the GNCC
- Positions:
 - Events Leading to Championships Chair: Carol Woods stepped down, Dick McCartney from Triangle stepping in.
 - Men's Championship: Ken Wood is stepping down; vacancy. One to Worlds and one to National.
 - Rules and Officiating: Faith is stepping down; looking for a new curling instructor chair.
- 2006-7 season:
 - Dykes - Rochester
 - Women's Challenge - Belfast
 - Ross Tarlton – Albany/Schenectady
 - Kayser - Broomstones
 - Gordon International - Royal Montreal
 - Senior Mixed - Albany
 - Senior Men's – Potomac
- Gordon Emmet at Schenectady is being split from the USCA playdowns and being scheduled for the same weekend as the Cherry Blossom. Jim Sinkins is the chair. Dominique Banville will follow-up with Paul Mort to resolve this conflict.
- GNCC Memorial Fund for youth curling is about \$18,000. There are no plans for it. We should consider applying for funds for a set of middle rocks.
- The 5 and Under events will be scheduled at big sheet clubs to accommodate the large applications.
- Bob Pelletier was reelected to the Board. He will remain a USCA representative.
- With girls and boys together and a round robin draw, Jennifer Letchter suggested that hosting the Junior playdowns needs more than 4 sheets. It will happen over the holiday break. It's usually at Broomstones and TCC.
- Grayland Cousins has developed a youth curling program. Ann Drummie will transfer the info packet to the Chalmers.

7) **Next Meeting** - Thursday June 15, 2006 7pm.

Adjourned 9:35pm

Submitted by Ann Drummie