



**The Board of Directors of  
The Potomac Curling Club of the National Capital Area, Inc.  
MINUTES: Season 2005-06 Meeting 11  
April 24, 2006 7:30pm Warm Room**

**Board Members present:**

Dominique Banville  
Barry Bass  
Ann Drummie  
FL Ettlin  
Michael Fry  
Brian Galebach  
Dave Hamilton  
Mark Hartz  
Caitlin Shaw  
George Shirk

**Board Members absent:**

Nick Datlowe  
Mark Hartz

**Others present:**

Ron Aubin  
Harvey and Virginia Chalmers  
Neil Christensen  
Barry Nichols  
Rachel Sethi

1) **Call to order**

7:30pm

*Banville*

2) **Approve minutes of March 28, 2006 Meeting**

Motion – Shirk

Second – Galebach

Vote – Passed.

*Drummie*

3) **Special Issues**

*Banville*

**a) Board of Directors Elections (*Hartz*)**

Banville will contact Bob Pelletier for an update on candidates, award nominees, paperwork for a mailing, and the coordination of the mailing. It should include an absentee ballot.

**b) Annual Awards Nominations (*Hartz*)**

Per above.

**c) Annual Meeting and Dinner Logistics**

Meeting:

- the budget - Hartz
- the by-laws - Bass
- the elections
- status of the membership - Bass

- presentation about the Youth Program accomplishments this year - Chalmers
- update on the facility; what has been done and what needs to be done – Hamilton
- the structure of the board
- relationship with The Gardens Icehouse
- Volunteerism
- Head's up that changes will be discussed over the summer that need input ex. dues structure, membership privileges, league structure

Banville and Drummie will draft an agenda to send in the mailing and distribute to the Board.

Dinner:

The mailing will also have a letter to announce the banquet.

The dinner will not be catered by Outback. Dominique Banville will try to find a coordinator in a similar way as last year with outside food brought in and a few volunteers (perhaps Junior curlers). Members brought in hors d'oeuvres and desserts to add to the event, which may be promoted again. Galebach will find a photographer.

- President's words
- recognition of Directors leaving the Board
- recognition of the new Board
- league trophies and plaques
- Awards

**d) GNCC Nominations**

Neil Christensen brought a reminder that nominations are still open. Vote is May 20, 2006 in Albany, NY 2pm. Neil Christensen is going.

**e) Membership Questionnaire**

Fry offered to coordinate a questionnaire if any Directors have questions to go to the membership. Input to Fry a week before the next Board meeting so a draft can be at the next meeting.

**4) Financial Report ending March 31, 2006**

*Hartz*

Charlie Jennings will be asked to confirm the Meltdown's revenue and expenses, and then split the net profit evenly with Chesapeake. The provided numbers for this meeting seem incomplete to calculate this value.

Approval of the report was tabled pending Mark Hartz' availability to answer some questions. (Where do the LTC fees show?)

**5) Committee Reports and Recommendations**

**a) By-law Committee:**

*Bass*

**i) By-Laws (*fiscal year, audit commitment, other?*)**

A committee has formed and reviewed the by-laws: John Warshawsky, Bob Pelletier, Barry Bass, Derek Surka.

The main report is that the by-laws are serving our current purposes, with no pressing item to place before the members at this time.

At this annual meeting, things will be suggested and a special meeting might then be called in 2006-07 to enact any changes:

- The by-laws do not speak to our fiscal year, so we can change it without a vote. It would just be part of the running of the club.
- We are required to have our financials reviewed per the by-laws. There may be other audit conditions in the documents of our various loans. (Barry Bass knows that Sandy Spring does not.)
- Definition of voting rights.
- Electing to the Board or electing officers to positions on the Board.
- Nominating procedures.
- How you remove Directors.
- Use of absentee ballots versus proxies.
- Updating to reflect an internet era and communications by email.

**ii) Vision Committee**

There will be a focus on getting a group together over the summer, including Clai Carr. This will be important in light of the membership influx too. It can also address promoting partnerships and communications.

**b) Events Committee:**

*Datlowe, Galebach*

**i) USCA Senior Men's Championships**

Barry Nichols distributed a fact sheet about the event. It is a very large event with a strong regional market.

It would be easier for us to host the Worlds than to host this event. There has always been the hope to host a men's or women's national event, which is within our reach. We will not be pursuing this event in the near future.

**ii) Golf Outing Update**

The event will be Saturday June 24, 2006 at Eisenhower Golf Club. The reception will be at Mark Hartz's house.

**iii) Scot Tour 2006 (Men)**

The tour only comes to the United States every 10 years. They have never been to Potomac obviously because it didn't exist the last time the Scots visited. It is a prestigious event.

The date that they requested is Saturday February 3 (this is toward the end of the tour), but this is in conflict with the GNCC Senior Men's Championships.

The GNCC has agreed to move the GNCC Senior Men's Championships to the next weekend, which coincides with the Dykes (February 8-11, 2007).

Banville will contact Andy Anderson at the USCA to get a confirmation.

Bob Pelletier will be the coordinator for our stop.

**iv) GNCC Senior Men's Championship**

Per above.

**v) End of Year Party Recap**

It went well. About 60 members participated in: Hot Shots, men's second half final, singles ladder final, DDR, glowstick curling, and cards. Approximately one third were recent members.

**vi) Inaugural Invitations**

The price will remain the same as last year: \$260. Fry will work on a save the date flyer and getting it out.

**vii) Barry Nichol's Proposed Internal Bonspiel**

In theory it would occur before the end of December.

Nichols summarized that his intention for a first half season internal bonspiel was to find a way of providing a first even trophy as a curling way to remember Ed. The offer remains but it may not need to occur in 2006-07.

Banville summarized our earlier Board discussions that lead us away from this type of memorial.

Through the next season we will consider if we have enough activities for members to learn what bonspieling is about, give them the experience of bonspieling.

**viii) GNCC Junior Playdowns**

Neil Christensen will pursue getting the Junior playdowns for the 2007-08 season.

06-07: GNCC Senior Championships

07-08: Women's Challenge, and possibly GNCC Juniors

08-09: a GNCC playdown event

09-10: Kayser (to confirm with Neil Christensen)

**ix) Potomac Junior Bonspiel**

Harvey Chalmers presented the desire to host a real Junior bonspiel. The ideal weekend would have been the first weekend in February, which is taken already per above. A weekend for 2006-07 will be determined.

A key factor in this kind of event is housing and transportation. The offers received this year from members within a reasonable distance of the club for the mini-spiel were actually quite promising.

Lisa Andrew volunteered to co-chair the event with Harvey Chalmers.

**c) Finance Committee:**

*Hartz*

**i) Debt Restructuring Update**

Barry Bass reported that Sandy Spring has agreed to release personal guarantees. The next step would be to look at refinancing, but rates may not be as low.

**ii) Development Committee Initiatives (*Hog line piggy banks, Auctions, future efforts*)**

No report.

FL Ettlin observed that possibly the method with tickets and the cups, versus a silent auction, generates more money; just something to consider for the Annual Banquet.

**iii) White Fund update**

Harvey Chalmers commented that an excellent use of the fund would be for the proposed Potomac Junior Bonspiel trophy and pins. Cheryl White has been very excited about all of the suggestions so far.

**d) Ice Committee:**

*Fry, Hamilton*

**i) Shutdown Update**

The ice is melting.

The committee would like to add more light between the hog lines. Hamilton is waiting for a quote before having a discussion.

e) **Membership Committee:**

*Bass, Fry*

i) **Final Tallies**

Ann Drummie presented a table of numbers.

ii) **Youth Program Plans**

The trend for the Middle Rocker program is toward growth; there may be more rockers than rocks. John Warshawsky does not seem to be really pushing for it for this upcoming season, but it is possible / probable that more rocks will be needed soon.

The Juniors doubled since the Olympics. It has been a drop-in time, but there are so many levels spread across the ice that accommodating drop-ins is becoming difficult. One Sunday a month might be a drop-in next season – the first Junior session of the month. There will need to be coordination with the Middle Rocker program. Harvey and Virginia Chalmers were encouraged to attend membership committee meetings and league structure meetings through the summer.

iii) **Deaflympic Athletes**

FL Ettlin offered to be the contact person for whatever may come of the possibility of some deaf athletes playing here next season.

f) **Communications Committee:**

*Drummie*

i) **Membership Roster**

Drummie will forward the roster again.

ii) **Calendar – 2005-2006**

Done.

iii) **Calendar - 2006-2007**

A rough draft was distributed.

iv) **Newsletter**

Drummie will focus on a “year in review” issue for the annual meeting. Ron Aubin suggested that the website may have diminished the need for the newsletter.

v) **Club Business Cards**

It was confirmed that we need the business cards. The logo is important. Charrissa Lin will be pursuing this.

vi) **On-line Capabilities**

Highest priority is to set up the roster. Privileges, content, privacy, and under age issues will be discussed.

Online registration for leagues and for bonspiels will be the next effort.

**g) Operations Committee:**

*Hamilton, Datlowe*

**i) Rental Recap**

Hamilton's file suggests about \$6,380 in rental income. We may not be able to achieve this in the future with tighter and tighter ice time.

**ii) Facility Update (*bar, kitchen, Ed Ericson tribute etc.*)**

The Ed Ericson plaque needs to be done by June 3. Fry and Hamilton will focus on it.

Doug Andrew is putting a list together of jobs that might take 3 or 4 summer work days.

**iii) Final Locker Count**

No report.

**h) Outreach Committee:**

*Ettlin, Shaw*

**i) Summer Promotions Update**

FL Ettlin will try to round up some volunteers and will talk with Bob Pelletier.

**i) Leagues Committee:**

*Galebach*

**i) League Recap**

Leagues all went well.

**j) Training Committee:**

*Shirk*

**i) March LTC Recap**

184 people went through LTC in March and April. There is a good sense that many, if they haven't joined, will do so in the Fall.

**ii) Level I Instructors Clinic Fall 2006 (Level II scheduled for Nov. 4)**

We will size up the interest at the September meeting.

**iii) General**

We owe the new curlers more structure to ensure that they have the finer details of etiquette and skills. (Ex. responsibilities during a measure, sweeping techniques.) Rachel Sethi suggested that the first night of each league be a refresher course on etiquette and the subtler elements of the game. The new member handbook might be reviewed and refreshed.

**6) Other Business**

None.

**7) Next Meeting**

May 22, 2006 7:30pm warm room

**Adjournment** 10:15pm

**Attachments:**

- email re deaf curler