



**The Board of Directors of
The Potomac Curling Club of the National Capital Area, Inc.
MEETING MINUTES: Season 2005-06 Meeting 5
October 30, 2005**

Board Members present:

Dominique Banville
Barry Bass
Nick Datlowe
Ann Drummie
Michael Fry
Brian Galebach
Dave Hamilton
Caitlin Shaw
George Shirk

Board Members absent:

FL Ettlin
Mark Hartz

Others present:

Kirsten Frese – for the Chesapeake topic
Rich Collins – for the Chesapeake topic

- 1) **Call to order** *Banville*
2:07pm, St. Moritz Room, Gardens Icehouse

- 2) **Approve minutes of September 27, 2005 Meeting** *Drummie*
Motion - Hamilton
Second – Datlowe
Vote – Passed.

- 3) **Special Issues** *Banville*
 - a) **Member Not-in-good-standing Policy and Implementation [Closed Session]**

b) Chesapeake Curling Club Requests

Background: (KF): CCC rents their ice. The summer renovation plan was to allow the curling season to start on December 1. A discovery of mold has caused a delay for the entire renovation. The current prediction is that they might be able to begin freezing on February 13. This would leave the CCC with a month of ice for their season. In the meantime, they will be missing their leagues (and therefore potentially membership due revenue), their bar revenue, and their bonspiel – which is the significant contributor to covering their rental fee. There will be a rental fee this year, though of an indeterminate amount. The CCC is also hosting the Women's Challenge. If the curling ice itself is not available, the facility has already promised to host the event within the hockey rink. At some point, curling ice will ultimately be made to confirm that the system is fully operational before the contractor is released. The club only has about 30 members, 7 of whom are Board members. Through this situation, the primary goal is to not lose membership.

1. Could the Funspiel occur on Potomac ice on the traditional late January weekend, Jan. 20-22, 2006?

The draw is typically from Friday daytime to Sunday midday, on three sheets of ice. It has been a 3 game guarantee with 4 events, usually attracting 18 to 22 teams. They have never had to cut-off teams before but would not have a problem cutting it off if necessary.

- The 4th sheet will actually assist with the draw.
- It is important to help our neighbor club to be strong
- CCC offers volunteers to assist with ice maintenance that weekend however PCC may choose to collaborate on ice maintenance, considering the new scraper and our practices etc.
- Both clubs will keep an eye on any impact on the “Meltdown” as the season progresses, similarly the MACA.

Yes, we will let the Chesapeake Curling Club use the ice for that weekend. We will get something in writing about details like liquor license, kitchen policy, general rental fee, etc. Efforts should be made not to impact the regular Friday league or Juniors.

2. Could special arrangements be made for Chesapeake members to play at Potomac as they get through this situation?

KF: The people who are willing to do the hour+ drive have already made arrangements to play in the PCC leagues. Other members were not expecting to play until December. They will be encouraged to consider the PCC leagues quickly to be accommodated with minimal interruption to the draw.

Yes, identified CCC members (a list will be provided to us) will be invited to play in general 3 times at \$10 each or to pay \$75 for a half-season reciprocal membership to play in one fixed league as well as spare in other leagues and pick-up games.

All identified CCC members are invited to participate in the BIG Spiel this year, Dec. 1-4, 2005 (coincidentally the time that they would usually be celebrating their start of the season.)

At the turning point to the second half, by the Funspiel, the issue will be readdressed with newer information about the CCC facility.

c) Organization Chart

Caitlin Shaw confirmed her interest to share the portfolios of Outreach and Training. The creation of the League column was agreed to be appropriate. Various sub-committee participants were named to continue to fill-out the chart. Item closed as a meeting topic, but will continue to be updated through the season.

d) Ed Ericson Tributes

MF: talking with Ed's sister Mary, they discussed Ed's personality and memories – generosity, friendship, congeniality, good sportsmanship – and both like the idea of associating something about the bar with Ed, as a social thing. A lot of the people at the memorial came from outside of Potomac CC. A men's league element would be unrelated to them, whereas a bar thing would be more accessible.

In general, there was the desire to keep this particular for Ed, being at the bar. The sense of setting a precedent then would be the attempt to identify something unique for a member who's passed versus creating a plaque to be added to.

DH will discuss with the bar designer/Doug Andrew for options that are respectful but small, and particular for Ed. (perhaps a plaque, a stool, a pewter mug, other?)

Independent of a club tribute, Jay Davies has initiated a call for donations to put a plaque in the plaque wall for Ed.

e) Fall Member Meeting Recap

It went well. Good attendance. On time (done within an hour). All of the key information was conveyed.

4) Financial Report ending September 30, 2005

Hartz

Tabled. Dominique will ask Mark that as soon as he has numbers to try to get them to us.

5) Committee Reports and Recommendations

a) By-law Committee:

Bass

i) By-Laws (fiscal year, audit commitment, other?)

Starting to assemble a committee.

ii) Vision Committee

Will try to put something together.

b) Finance Committee:

Hartz

i) Debt Restructuring

No discussion.

ii) Fundraising Initiatives

Per email from John Bittner, made about \$800 with the auction at the Inaugural.

iii) Stock Donations

No discussion.

c) Operations Committee:

Hamilton, Datlowe

i) Gas Main Incident Recap

Ann will check with Mark that the check was sent for \$150 to the Café. The Board is not aware of any other consequences from the incident.

ii) Bar Update

It was tested through the Inaugural. It's functional but not finished.

iii) Kitchen Update

Mark is still working on getting the posters up.

GS: Things were very clean during the spiel. Afterwards everything was removed. The freezer in the kitchen had been overstuffed and food was lost (there's now a sign.)

iv) Locker Update

Nick is still chasing down people from last year to pay to keep their lockers.

v) Private Function and Member-hosted Function Update

a) Three member-hosted functions are booked:

- 11/12 2-6pm (Drummie)
- 11/19 5-9pm (Scotland)
- 12/10 3-7pm (Nichols)

b) Physical Therapy Clinic:

Charity event to raise money for a children's foundation and cancer foundation. 80 people. Hoping to do it in February. Want to start in the morning. Need to have volunteers come for 2 of 3 draws.

Apparently they paid \$400 last year when we thought it was \$900. The member rate would be \$1,400 for a rental that size. Last year made \$3,000 for the charity.

Would prefer to not have half go into the facility rental.

AD: the only opportunity in Feb is if the All-American is willing to move. Up to BG's committee if DH needs the date.

BB: put the oneness on them to generate the publicity they are offering for the club

GS: they are a lot fun and good people. The membership committee could put in a concerted effort to recruit them. There's a membership opportunity, but I don't want to give the place away. When we do these rentals, we need to get information so we can contact them again. A number of them have been here before.

CS: asking us to make a donation by reducing the rate

MF: it's not our responsibility to ensure that their event is a success

DB: we're only losing the \$400 that they are willing to give us, for the amount of effort that we need to put in, particularly in February when we need to focus our

energies on our planned events. Need to appropriately manage our volunteer hours.

Dave will check if there is a date/time that works for them, and negotiate a fee that is no lower than \$1,400.

Dave will share this information with FL.

c) 16p group in Virginia

d) Norbel School. PE teacher came out to the Open House. He is in tune with a small athletic conference. He's thinking about:

- a weekday for an interscholastic league or a tournament
- A day or 2 with more than 1 instructor, and afterwards an instructor to coach.
- school days
- February.

DH: ask the school to purchase a membership? Set fee and if it becomes a weekly event, then work out a utility charge.

Dave and Outreach (FL and Caitlin) will work out a logistics and fee structure.

vi) General Facility

Carpets were cleaned.

d) Ice Committee:

Fry, Hamilton

i) Scraper Update

The machine is a joy. It does a faster job. It arrived on the 19th.

There are surplus funds to the scraper fund. They will be reallocated to the general fund.

ii) Ice Installation Recap

Ice was playable on October 13.

The Committee is reviewing the installation for ideas to simplify and reduce manpower for next year, especially painting the white.

The Committee had a pebbling clinic on October 13 to assist with some consistency in pebbling over the season.

Scott has ordered removable hacks to arrive from Ottawa. They are set on pegs and can be pulled out for easier and quicker scraping. The cost is within the budget.

iii) Ice Maintenance Schedule Update

The Committee has a four team schedule.

Dave will check with the league coordinators again to ensure pebbling is covered.

There is a paper on the wall by the sink with pebbling instructions.

e) Outreach Committee:

Ettlin, Shaw

i) University/College

George Washington University students – The students don't have their own transportation. They are taking taxis from the metro on their first day, today. If there is continued interest, we may look into a commuter van while encouraging

students at other colleges who could carpool. The students are working within the Youth Program time slot for now, from 12:30pm-2pm with the Middle Rockers. If transportation is what the problem is, then we should apply the college curling funding there. That's what will give them the opportunity to participate. Dominique has not received the college posters for this season yet.

ii) Riderwood Retirement Community

Ed White wants to promote daytime curling. The retirement community uses internal broadcasts to promote activities. They came last year and took some footage. Dominique went into the studio a few days ago to add interview footage. Next Thursday will air the program. The coordinator will promote an Open House/the first visit will be free. Then work the numbers to structure visits on a regular basis per their interest levels. They have a mini-bus that can accommodate 20 people.

They have been given the challenge to find another retirement community to develop a league.

Right now Dominique is taking the lead.

iii) Other Outreach Rental and Other Event Updates

Nothing else right now.

f) Membership Committee:

Bass, Fry

i) Membership Counts for Fall 2005

We need an update from Mark on the status of the membership forms to confirm our new and returning membership numbers.

Once we have the forms, Barry Bass will order the nametags.

ii) Open House Recap

About 100 people came through.

g) Training Committee:

Shirk

i) Officials' Clinic Fall 2005

No developments.

ii) Fall Workshops/Clinics Update

While great in theory, participation was poor. As the time period progressed, the participation got better. Charrissa's class was awesome. George is really surprised that Dykes, Women's Challenge, Kayser people didn't show up.

At the beginning of the season has available ice and addresses getting people ready again to play but is also when most members are not focusing on curling yet?

Will want to pursue it again next year.

iii) LTC I and LTC II Update

8 people went through LTCI of which 2 are not planning on joining until the second half.

8 people participated in the first session of LTCII. The second half of the class will be scheduled with the 8 people.

h) Events Committee:

Datlowe, Galebach

i) Inaugural Bonspiel Recap

The event went really well. Most of the activities on the schedule happened (except for showing the movies because people were already having a good time). We'll ask Mark whether we made any money.

ii) Reunion Update

Neil backed-out being burnt out from the Inaugural; no other chair.
It should be taken off the calendar.

iii) The BIG Spiel Update

A paper prototype of the trophy will be displayed before the event, including a logo.
Have food coordinators.

Registration is pending a full directory with emails to ensure that new members are included right up front. We need to create the list of who is in which category.
We'll need to include the Chesapeake curlers now too.
Deadline is Wednesday Nov. 23.

iv) Men's Qualifier Update

Entries haven't started yet.
If the facility is open on Dec. 17, DH has a rental lined up.

v) Event Chairs

Chesapeake-Potomac Invitational – Barry Nichols
Dykes – Michael Fry (pending checking his calendar this week)
Cherry Blossom – look to other members before going back to Scott

i) Leagues Committee:

Galebach

i) League Start-up Update

They are starting.
You pay for a half season, you play for a half season.

j) Communications Committee:

Drummie

i) Membership Roster

Mark is the key for timing.

ii) Coordination with Gardens

Ann will check if the ladies' bathroom is fixed and will update the bulletin board in the Gardens.

iii) GNCC, USWCA Updates

No developments.

iv) Newsletter

The first edition went out on October 13. The next will have boxes for each committee. The plan is to issue in the middle of every month.

An announcement will be given for the deadline for next newsletter

v) **Calendar** (*OH - Inaugural – LTC order working?*)

Just work on LTC not dragging on the Inaugural Sunday workload.

6) Other Business

None.

7) Next Meeting

Will be decided by email survey.

Adjournment

Motion - Shirk

Second –Hamilton

Vote – Passed, 4:50pm

Submitted by: Ann Drummie, November 13, 2005.

Attachments:

- Kirsten Frese email October 27, 2005
- Organization Chart
- Inaugural Program
- Inaugural Teams
- Inaugural Winners
- Calendar