

Minutes from August 24, 2004

Board Members in attendance: Dominique Banville (President), Nick Datlow, Michael Fry, FL Ettl (Secretary), George Shirk, Rich Collins (Treasurer), Barry Bass (VP), John Bittner

Board Members absent: Kate Monagan, Barry Nichols, Anne Drummie

Other members present: Dave Hamilton, Derek Surka, Brian Galebach, Rebecca Baxter, Neil C., Charrissa Lin, Frank C.

I. Call to order @ 7:37pm

II. Secretary's report

A. Approve Minutes from June 29th

Motion: Approve modified minutes (1st - Datlowe, 2nd - Bass)

Vote: Motion Passed

B. Approve Minutes from July 29th

Motion: Approve modified minutes (1st - Collins , 2nd - Fry)

Vote: Motion Passed

III. Treasurer's report - Collins **find out when the exact date of payment of the 25,000 mortgage**

IV. Old Business

A. Final Budget

Banville had an item under discussion with Nichols, but he is not at this meeting. Collins asked if any committees have turned in detailed breakdowns of numbers? (No, most have not).

Item tabled, ***Banville to get in contact with Nichols to see if any information needs to be passed to the Board/Nichols before the next meeting.***

Bass suggested we make the budget available before the membership meeting, so that all members have the chance to see the numbers at the start of the season and have a vested interest in the financial side of the club.

**** Detailed numbers due from all committees by the end of August***

B. Dues Structure - Visiting Curlers

Datlowe: Non-local visiting curlers could curl at no charge, nominal fee for local visitors and members without ice priveledges (generally nominal is \$5) Those limited uses are available for 3 visits per half-season. More than those 6 visits per season would require joining the curling club.

Bass: Suggested that there be a "drop-in" curling on Thursday nights, members free and non-members could pay \$10 to play.

Datlowe: Drummie suggested instruction = \$5, game = \$5.

Bittner: ? In your concept of \$10/ night and members who have no ice privledges - are there limits on the number of times you could come out? Bass says you could come out anytime on Thursday nights to play with no limits if you pay the \$10 per game fee.

Discussion of limits ensued.

Enforcement: Datlowe: Binder with pay for play form. Check boxes for each visit, to track number of visits.

Banville Overview: Anne/Nick were suggesting that it be \$5 to play and limited to 3 times per half-season. Membership committee suggested that Thursday nights be \$10 with no limit of number of visits.

Bass proposes: 3 visits, any night (spare situation, or Thursday drop-in) per half-season - \$10 per night.

Motion - 1st - Bass, 2nd - Collins: Any person who comes in who is a non-member or a member without ice privledges may pay \$10 per night to play in a league, up to 3 times per half-season.

Question on motion: Surka: Does this apply to non-local curlers? Bass, yes - I was doing away with the concept of visiting, etc.

Question on motion: Does this mean that no person playing gets on the ice without paying?

Discussion: Started by Fry, extended by Hamilton - Is this a public club, private club, semi-private club?

Discussion: Baxter: What does membership give the club? (Financial support of the club)

Question by Hamilton: What is typical at other clubs? Should we let other clubs on the ice without paying?

Surka: Concerned about the non-local visiting curlers being included in this motion. (several others are also agreed)

Amended Motion adds: Visiting out of town curlers can play for free, up to twice per season. (amended motion 1st - Bass, 2nd - Collins)

Vote: Motion Passed

C. 2004-2005 Schedule

Datlowe gave highlights of the season. Swapping Mens/Competitive leagues - suggested because there was some complaint last year that people would come back from bonspiels and be flat. Discussion of pros/cons took place. Valid points: People bonspieling, People who have always curled on Mondays. People traveling on Wednesdays. Charrissa Lin suggests we poll all the monday and wednesday curlers. She also suggests that we not underestimate the impact of changing league nights around. ***Events/Scheduling committee should gather information by polling monday/wednesday curlers and bring their results and choice about changing/not-changing the league nights to the Board via email.***

Neil C. asked about Saturday mornings

Brian G. asked about a competitive mixed league

Fry - suggests shying away from making a league exclusively for ____ team. (kayser, etc..)

Not enough resources to run the Thursday open house.. (per Barry Bass)

George in his guise of training committee chairperson suggests we should have the Thursday open house. He feels we have enough local resources to run it. Agreement was reached that the Thursday open house will remain on the schedule.

D. Donation of Stocks

Collins - needs signatures to open account. (done in session)

Motion: (1st - Datlowe, 2nd - Fry)

I HEREBY CERTIFY that a meeting, duly called, of the Board of Directors of the Potomac Curling Club, a corporation, which said meeting a quorum was present and acting throughout, the following preamble and resolution was adopted and ever since has been and now is in full force and effect.

WHEREAS this Corporation is duly authorized and permitted by its Charter and Bylaws to:

(1) Engage in cash and margin transactions in any and all forms of securities including, but not limited to, stocks, options, stock options, stock index options, foreign currency options and debt instrument options, bond debentures, notes, scrips, participation certificates, rights to subscribe, warrents, certificates of deposit, mortgages, chooses in action, evidenses of indebtedness, commercial paper certificates or indebtedness, and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, partipcating and/or other certificates or otherwise, and margin transactions, including short sales.

(2) Receive on behalf of the Corporation or deliver to the Corporation or third parties monies, stocks, bonds, and other securities. To sell, assign, and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of the Corporation.

(3) Establish and maintain an asset management account with debit card, check writing, and margin privileges, from which account funds are directly spent, the responsibility for which is entirely that of the Corporation, such that the checkwriting and debit card privileges will be limited to the following persons designated by the Corporation: Dominique Banville, Barry Bass, Richard Collins, Jennifer Ettlin.

NOW THEREFORE BE IT RESOLVED that this Corporation open an account or accounts in its name with UVest Financial Services and that Dominique Banville, President, Barry Bass, Vice President, Richard Collins, Treasurer or any one of them or their successors in office, may, on behalf of this Corporation or any one of them acting individually, be and they are hereby authorized to (1) give orders in the said account or accounts for the purchase, sale or other disposition of stocks, bonds, and other securities, (2) deliver to and recieve from Pershing LLC (Pershing), on behalf of this Corporation monies, stocks, bonds and other securities, (3) sign acknowledgements of the correctness of all statements of accounts, and (4) make, execute, and deliver under the corporate seal any and all written endorsements and documents necessary or proper to effectuate the authority hereby conferred; the whithin authorization to each of said officers to remain in full force and effect until written notice of the revocation thereof shall have been received by UVest Financial Services.

Vote: Motion Passed

E. Organizational Chart

Needs to finalize chart - ***Banville to send updated version of chart by the end of the week***

Ice - Schedule Administrator - Michael Fry, Mechanical Equipment Maintenance Person - Barry Nichols, Ice Technician Staff.
Volunteer Coordinator - Abby

F. Operation/Update on work party - next work party will be Saturday Aug 28th. Kitchen work, putting up Scoreboards, Sanding, a bit more reorganization of the back room - can accommodate as many people as wish to show up. (Carpets will be done later) Following work party is Sept. 11th and if not enough is done, also the 18th.

We let Clai use this space for 5 days - he is now discussing renting it for a week or two or three or four when they have camp. He is also having a birthday luncheon on the 12th of September that he will use our warm room for. Also the club was left with lights on and the door open between the ice house and the club. No one on the board knows about it.

G. "CORE" Curling Camp

Discussion of the relative benefits of the CORE curling camp vs. the benefit to the club. Discussion of ways to make money on the clinic and negotiation of improved terms. Discussion of making the 40 person minimum. Banville encouraged us to consider the benefits to the club in other ways besides financial (improved curlers, improved reputation.) Collins - advertise the membership meeting as the time we will collect money to make sure the people signing up are paid in advance. Bittner noted that we should guarantee that if the event doesn't take place, all monies will be returned. Negotiation tactics were discussed. Collins and Bass volunteered to work the negotiation side of things to help.

Motion: Green light the pursuit of the Clinic and ask George, Barry B., and Rich Collins to go forward with negotiations to bring the best possible agreement back to the Board via email for review. (1st - Datlowe, 2nd - Fry)

Vote: Motion Passed

H. Mixed Nationals

Banville got an email update from Scott. Marketing committee has been active, submitting applications to large companies such as Body Amor, etc. Website committee has been active. 3 phases of website.. 1 talk about event, recruit, 2 providing information to visiting curlers and spectators, 3 results as competition goes on. Meeting on Aug 28th (after work party, around 2:30pm in warm room) Rick Patsky? from USCA visited and provided some great ideas about marketing opportunities. He has also talked about the official merchandise supplier to the USCA. They have to give that company first rights to create apparel for the Mixed National. (not obliged to accept their proposal) Contacted Greyland to discuss draw, officials and ice requirements. He also sent the soft copy of the agreement. Banville send it to the Board via Email. ***Banville to make a copy of signed contract for Secretary and for Treasurer*** Lin- FYI, we got a lot of info

from Seattle who held Mixed 3 years ago. They profited 8k on the Mixed. Neil C. wants Mixed Nats to be on the members meeting agenda.

I. Wireless Internet - installed, but needs to install the antenna.

V. New Business

A. Financial Review

Bittner suggests that we may wish to have clean books proved since he is handing over the books after having them for 5 years. We are only required by law to have them reviewed by an outside accountant unless we collect 100k in the year in question.

Anne has told Collins that prospective sponsors would like to see the books.

Fry - next review wouldn't help for Mixed Nationals. They wouldn't have the review until December/January.

Discussion of the difference between audits and reviews (review is a spot check and costs 1k, audit costs about 8k).

MOTION: Have a review of this fiscal year's books (1st - Collins, 2nd - Shirk)

Discussion of why we are considering it? (Bank wants to see it, we are going to renegotiate a loan in the next several years). Bittner suggests that in most years we do not do a review unless required by law. But this year, Bittner suggests we do it to confirm he is turning over clean books.

NO Motion needed, it is likely in the bylaws (if not, Rich will bring it back up at the next meeting.)

B. Membership Meeting

What date will the meeting be held on? Ice Committee suggested we have the ice painting and the meeting on the same day to improve participation in the painting. The only concerns were that 25th is the evening after Yom Kippour, it is also perhaps too much in advance of the opening of the season. Alternative date was suggested as Oct. 2nd. ***The meeting shall be held on Sept. 25th.***, ***Membership form shall be complete and mailed prior to the membership meeting. It includes an invoice, a membership form, request for correction to directory, could also include a CORE clinic flyer*** Pot luck dinner shall be included. ***Banville will send out a draft agenda for the membership meeting*** ***Rebecca Baxter has volunteered to be a substitute secretary for the membership meeting since FL Ettlin will be at a wedding.*** 6pm potluck, 7 meeting.

C. GNCC

Sept 18th, local meeting at the Best Western. Starts at 9am. Please let Neil C. know of any issues that we wish brought forward to the Board. (one topic will be who gets the "good" bonspiels - the ones that make money.) Neil was appointed to a member services subcommittee at the USCA last week.

bring any issues up to the Board email address sooner than later for discussion

Banville to ask targeted people about things to bring before GNCC

D. Inaugural -

Had a meeting on Thursday discussing the issue of how many Potomac teams would have reserved slots. Total teams will be capped at 32, 6 slots reserved for Potomac (3 or more potomac players). If more than 6 teams vie for the slot, there will be play downs for those 6 spots (and teams will be ranked 1 - 6) If after the deadline there are more slots available then additional potomac teams will be ranked. (the deadline for entry is before the playdowns).

E. Ice Committee

Decided on those positions, turn on chiller on the 16th of Sept, sand on 18th, paint white 23rd, paint circles 25th, playable ice on the 1st. Volunteers requested.

F. Rentals

Drummie already has a request to rent the ice on a Friday or Saturday. She needs to whom direct them. Mr. Bittner will take care of rental situations.

G. Credit Card training to take place at the next BoD meeting.

VI. Next Meeting(s) Tuesday the 21st of September.

VII. Adjourn

Motion: Move to Adjourn (1st - Bittner, 2nd - Collins)

Vote: Motion Passed

Meeting ends at 10pm.