

# Potomac Curling Club Board Meeting Minutes

June 10, 2004

## I. Call to Order

**Board members in attendance:** Dominique Banville (President), Rich Collins (Treasurer), FL Ettlin (Secretary), Nick Datlowe, Ann Drummie, George Shirk, Barry Nichols, John Bittner, Michael Fry

**Board members absent:** Barry Bass (VP), Kate Monagan

**Other members in attendance:** Derek Surka, Charrissa Lin, Howard Griffin, Neil Christenson, Brian Galbach

## II. Secretary's Report (given by Michael Fry as outgoing Secretary)

**Motion:** Approve minutes from 4/27/04 meeting with modifications (1<sup>st</sup> – Collins, 2<sup>nd</sup> – Nichols)

**Vote:** Motion approved.

**Motion:** Approve minutes from 5/18/04 meeting (1<sup>st</sup> – Bittner, 2<sup>nd</sup> – Datlowe)

**Vote:** Motion approved.

**Requested:** (Banville) please email the minutes to be approved to the Board in advance of each meeting. Ettlin agreed to do her best to provide the minutes in advance.

## III. Treasurer's Report

Report to be e-mailed by the end of June 2004. Rich Collins & John Bittner are working on the transition from outgoing to incoming treasurer.

## IV. Old Business

**A. Mixed Nationals:** Scott Edie described the Mixed Nationals hosting situation and answered questions. Scott also presented the proposed logo of the Mixed Nationals (also available on the [www.curldc.org](http://www.curldc.org) website.) Four members of the Mixed Nationals Marketing team met more than a week ago. The list of committees is listed on the website as well. Please contact Scott Edie if you would like to help in any capacity. Some revenue opportunities include: a Silent Auction, Raffles, Admission Ticket sales, Bar Revenues, Merchandise Sales, Sponsorships & Ad sales. Expenses are expected to be between \$10,000 and \$15,000.

**Motion:** Approve the logo as presented for submission to the USCA (1<sup>st</sup> – Collins, 2<sup>nd</sup> – Shirk)

Discussion followed by vote, (Nick commented that the logo was "lovely").

**Vote:** Motion approved.

**B. Ice Committee:** Dave Sliom has resigned from the ice committee (~~but will take care of~~ ice for the Mixed Nationals). PCC needs a new Ice Committee and someone to take a leadership role. [Drummie suggested that the Ice Committee Head be a member of the Board, and that all decisions of the Ice Committee be reported to/filtered through the Board.] Banville solicited suggestions for someone to be an Ice Technician Lead. [Fry suggested we ask for a volunteer to coordinate the Ice Committee.] [Bittner suggested we should make sure to start with a schedule for scraping/maintenance.] Barry Nichols agreed to take the "Board" position on the Ice Committee and will help identify a Lead Technician to go to the Ice Technician class in the Fall.

[Neil Christenson suggests that the scope of work be written out before approaching extra volunteers.] Fry asked – will Dave Sliom be a resource? Scott Edie to talk with Sliom to feel out how much of an informational resource he might be willing to be for the 2004-2005 season.

- C. Work Days:** Discussion by the Facility group asking permission to add some color while painting the inside of the ice shed. The Board had no objection to a colored bar border placed above the vents.
- D. Canada Day:** Bob Pelletier and Chrystal Wilson will be running the Canada Day event on July 1<sup>st</sup> at the Canadian Embassy.
- E. Organizational Chart:** Last year's version of the Club Organizational Chart was modified. Some additional roles were added, and some old roles were moved around on the chart. Board Liaisons / Coordinators to fill in blocks & change them around if needed. Will be discussed at following Board of Directors meeting. Some items remaining the same were: USWCA Rep = Banville, Juniors = Chalmers, GNCC Rep = Christenson, Newsletter = Whites, Proshop = Chalmers (but they are willing to have help.) The liaisons for some main roles will be: Membership = Bass/Fry, Training = Shirk, Events/Scheduling = Drummie/Datlowe, Outreach = Ettlin, Ice = Nichols.
- F. Transfer of responsibilities:** Discussion of how to transfer responsibilities from outgoing liaisons & officers to current liaisons and officers.

## V. New Business

### B. GNCC Spring Meeting Report:

Neil Christenson reported on the Spring GNCC Meeting held at the Utica Curling Club. Highlights provided, minutes to follow.

Some items discussed include:

- The GNCC lost \$7,322.64 last year and will need to tighten their belts. Some major expenses included purchasing rocks for new clubs, helping the Nutmeg Curling Club, helping some curlers attend the Junior Nationals.
- GNCC Membership was up to 2,360 (up 9%).
- The USCA lost \$140,000 on the Television Curling last fall. USCA will also be tightening its belt.
- Neil requested that the Board finalize our Calendar by September 1, 2004.
- There are 3 new GNCC clubs proposed (PA, Manhattan, MA) that have asked for Stones.
- The Men's Worlds in 2006 is seeking more volunteers. Please visit the GNCC website for details.
- Bob Chambers is running the Ice Technician Class (Ice Making) this fall in Boston
- GNCC Rules Changed: The GNCC now has the authority to impeach someone who is not doing his or her job – vote was 17-9 in favor of the change in a “no roll call” vote.
- 12 GNCC clubs took the liability insurance that was proposed last season.
- The semi-annual GNCC meeting will be held in Laurel, MD at the Best Western on Sept. 18<sup>th</sup>. All interested parties are invited to attend. Anything that you would like discussed at the meeting should be provided in writing to the Potomac Curling Club at least 60 days prior to the GNCC meeting.
- The USCA reps from GNCC are: Ann Robertson, Bob Pelletier & Geoff Broadhurst.
- The Women's challenge was offered to the Potomac Curling Club in 2006 (the Board declined, as we have other commitments in that season.)

- The Kayser will likely start on Wednesday evening in Nashua next season. They are planning to accept up to 40 teams (at a 3-sheet club.)

Also, Neil C. suggests that the Potomac Curling Club send at least one person to the icemakers clinic in Boston.

- B. Website** – Howard Griffin reported on the website updates. He requested updated contacts to link to the “contacts” page on [www.curldc.org](http://www.curldc.org). Howard is also willing to offer a class to league coordinators to teach basic HTML so that each league can update it’s own information during the season.
- C. Diane Dezura’s training clinics:** Jeff Hanon is keeping us in the loop on training clinics. George Shirk will be kept up to date.
- D. Volunteer encouragement:** Banville is looking into a system to encourage more people to volunteer. Seattle has a program in place to help get money back towards membership if members volunteer to assist with facility rental situations. Tabled for discussion with membership committee.
- E. PCC Historian:** Ed White contacted Banville, as he is trying to get pictures of Past Presidents. It was also brought up that the history of the club should be tracked, and copies of articles should be kept. It was suggested that we add a Historian to the PCC Organizational Chart. Bittner thinks there may be an (inactive) historian already in place, who has a lot of historic materials. Nichols suggested that we ask Ed White to be our Historian. Banville agreed to ask Ed White if he would accept the role.
- F. Cherry Blossom Date:** Scott Edie recommended that we keep the Cherry Blossom the week after the Mixed Nationals. He has arranged to reserve 32 rooms at the ~~Best Western~~ for \$59/night (the same rate that they will have for the Mixed Nationals.) The 3<sup>rd</sup> weekend in March is also Easter Weekend. Nichols mentions that separate sets of volunteers should be recruited for the Mixed Nationals and the Cherry Blossom to avoid volunteer burnout.

**Motion:** Keep the Cherry Blossom on the 3<sup>rd</sup> Weekend in March. (1<sup>st</sup> - Fry, 2<sup>nd</sup> – Datlowe)

**Vote:** Motion approved.

- G. Blocks for Wall:** Bittner spoke with Jay Davies regarding the building/memorial blocks for the club’s warming room. Rates have gone up for the materials and the engraving, and a motion was presented.

**Motion:** That the Potomac Curling Club Board of Directors approve the proposed list of new prices for the placement of building/memorial blocks in the club’s warming room memorial wall. (1<sup>st</sup> – Bittner, 2<sup>nd</sup> – Collins.)

[Discussion: about life members being honored either on a plaque or on a block.. they will be honored, and that is separate from the Block Sale fundraiser]

[Discussion: is this consistent with other projects that are planned?]

**Vote:** Motion approved.

- H. Silent Auction for Washington Craft Show:** Should PCC donate a Learn-to-Curl lesson for 2? General discussion indicated that we should do so. Bittner to take care of arrangements.