

PCC Board Meeting Minutes

For April 10, 2003

1. Call to Order

The Vice President called the meeting to order at 7:30 pm

2. Roll Call

Board members in attendance: Dominique Banville, Barry Bass, Cindy Eurich, Pat McHugh, Barry Nichols, Bob Pelletier, Stephen Provasnik, and Derek Surka.

Board members absent: John Bittner, Kate Monagan, David Sliom.

Also in attendance: Roman Novak.

3. Approval of Minutes

Secretary's Report from March 6, 2003 minutes: A few minor corrections are needed (Attachment 1). Revised minutes will be sent. Approved as read.

Treasurer's Report from March 6, 2003: The current budget, financial accounts, and the Cherry Blossom Committee Report were reviewed. Income from bonspiels was more than anticipated but expenses were higher. See Attachment 2.

Roman Novak briefed the board on the IRS Form 990 (see the attached completed form) and discussed possibly hiring someone he knows that can be an outside auditor. The Form 990, Return of Organization Exempt from Income Tax, is needed to maintain our 501 (c) (3) status. The board asked him to proceed. A review is needed when contributions are below \$200,000, but an audit is needed when there are contributions above \$200,000.

PCC also files a personal property tax return every year. Now that we have a facility, we have to declare everything from the ice plant to the wastebaskets. Our tax bill will be about \$3,000. In addition, an \$11,000 real estate tax will be due September 30th.

4. Old Business

- See the attached Nominating Committee update.
- Update on the visit with Senator Gianetti on obtaining a club liquor license: The legislative assistant had concerns that the bathroom facilities were not located inside the club. The legislative assistant also suggested we invite the neighborhood groups and educate them on the sport of curling, as well as our club's recent successes. Bob Pelletier recommends that we do not try to pursue a liquor license at this time. The board agreed.
- It was recommended to we renew our Baltimore Washington Corridor Chamber of Commerce membership (\$140.00) for one year. Based on the information from the Fundraising Committee, the board agreed to renew. It was suggested that the Prince George's Convention and Visitor's Bureau would be better for the club to be involved (cost unknown). Once the cost is known, a determination can be made whether this will be pursued. Bob Pelletier will investigate.

- For several weeks, nominations for the Spirit of Curling Award were made through the membership. The board reviewed the votes and made a selection.
- Stephen Provasnik made a motion that the Spirit of Curling Award nominations be announced, and that the Spirit of Curling Award was finally decided by the board. Barry Bass seconded the motion. The motion was passed.
- After much discussion, the Mathew C. Waddell award was selected by the board.
- Due to a lack of nominations and a few disqualifications, the board did not select someone for the Spanner Award.
- The board had some discussion about adding an award for next year due to the unique climate of starting a curling facility. It would include different criteria than any other award, for example, athleticism, volunteerism, or dedication.

5. New Business

- Roman Novak presented an idea for a scholarship lottery, that the Fundraising Committee to pursue. (See attached.)
- The main issue at the USCA is the governance – reducing the number of board of directors. A working item is that the 2006 World Curling Tournament in Lowell, MA is for men only.
- See Attachment 8, David Sliom’s email message.
- A motion was made by Barry Nichols to have a policy that the board will provide funds that will cover course registration fees for courses that in the opinion of the board, benefit the club. Barry Bass seconded. It was unanimous. The motion passed.

6. Committee / Team Reports

Club Organization

A. Building Committee

- The inspector’s record for the county cannot certify the Use and Occupancy Permit because they cannot verify it was done in the accordance of the plans. In Prince George’s County, the builder has to retain an independent review of the mechanical system and plumbing, structural, electrical, foundation, etc. and that all of it was in compliance to the code. We are still awaiting final approval of the permit. John Bittner is following up to close this item.

B. Club Organization

Events & Scheduling Team

- See Attachment 3, Events Team report.

Operations Team

- There was no Team report.

Public Relations Team

- See Attachment 4, Public Relations Team report.

Membership Team

- There was no written Team report. However, it was reported that the membership will be called to remind them of the Annual Meeting that will be held May 3, 2003.
- A draft of the handbook was sent to the board members prior to the meeting. Changes and recommendations were provided.

Training Team

- See Attachment 5, Training Team report.

Outreach Team

- It was reported that the first Wheelchair Curling Clinic was held. There were three people that participated, and are eager to spread the word to organizations.

Finance Team

- See Attachment 6, Finance Team report, which includes a Short-term Fundraising Committee Plan. May McHugh has volunteered to take the lead on this plan.

Ice Team

- See Attachment 7, Ice Team report.

7. Between Ends, USCA monthly newsletter distributed.

Dominique Banville moved to adjourn the meeting. Stephen Provasnik seconded. The motion passed. The meeting adjourned 9:50 pm.

The next monthly board meeting will be Tuesday, May 13, 2003 from 7:30 – 10:00 pm.

Signed, Cindy Eurich, Secretary

Approved: Bob Pelletier, President
Derek Surka, Vice President